

TRAFICOM/647454/05.01.17/2025

## EXCHANGE OF INFORMATION

Dated 01.10.2025, effective from 01.01.2026

### 1 Line of communication

- 1.1. The preferred line of communication is by e-mail.
- 1.2. The official e-mail address for the RO is: [surveyor@traficom.fi](mailto:surveyor@traficom.fi).
- 1.3. Outside normal working hours and in case of accidents or serious incidents, contact shall be made to the Traficom duty officer by telephone.

Telephone numbers for on-duty (24/7) maritime inspector:

**+ 358 29 534 7500**

### 2 RO reporting requirements

- 2.1 The RO agrees to report the information pertaining to services performed pursuant to this Agreement as follows:
- 2.2 The RO provides Traficom access to all rules, interpretations, instructions and procedures, which are in use in conducting surveys of Finnish ships in accordance with Appendix 1.
- 2.3 The RO provides Traficom with direct access to the status of all surveys conducted by the RO and statutory certificates issued by the RO for Finnish ships classed by it, and to the statutory certificates and reports pertaining to them.
- 2.4 After each survey or audit, the RO sends the following information to the official e-mail address.
  - Which survey or audit has been carried out
  - Which certificates have been issued or endorsed according to Appendix 1

The RO may send this information once a month as a monthly summary.

- 2.5 The RO provides Traficom with essential information on its classed fleet and changes, suspensions, and withdrawals of class in accordance with Article 10(4) of Regulation (EC) No.391/2009 as amended. The RO shall send the information to official e-mail address.
- 2.6 The RO shall inform Traficom without delay, when a ship certified in accordance with Appendix 1 has suffered an accident or is found to be in operation with deficiencies or discrepancies which may affect its fitness to proceed to sea or safety in general or represent significant deviations from the standard required in international conventions and rules, national legislation and regulations, and the RO rules. The obligation to provide such information applies irrespective of how such deficiencies and discrepancies are discovered.

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**3 Recognised Security Organisation (RSO) reporting requirements**

- 3.1 Approved Ship Security Plans, including letter of approval, shall be sent to Traficom via secure e-mail.
- 3.2 Verification reports shall be made available to Traficom
- 3.3 The RSO surveyor shall inform Traficom if corrective actions are not taken
- 3.4 The RSO shall provide Traficom with a 365/7/24 contact point for verification of a RSO surveyor authorisation and identity.
- 3.5 Traficom's contact point for RSO issues is Jan-Christian Welander:  
[Jan-Christian.Welander@traficom.fi](mailto:Jan-Christian.Welander@traficom.fi)